

Borough of Monmouth Beach

22 Beach Road, Monmouth Beach, NJ 07750

Construction Office
Telephone (732) 229-2204 ext. 112

Don Clare
Construction Official

HOUSE DEMOLITION CHECK LIST

Applicant: _____

Project Address: _____

Block: _____ Lot: _____ Control No. _____

- △ 1. Construction Jacket, Small Construction form, Plumbing Technical sheet (Water & Sewer Disconnect)
 - To be submitted **first** prior to the disconnects being done by the sewer and water company.
 - Inspection must be done of the sewer and water disconnect while the trench is open.
- △ 2. Building Technical Sheet, Permit Update form
- △ 3. Copy of Home Improvement Contractor's Registration.
- △ 4. Survey of property with structure and all setbacks. Existing structure must be shown.
- △ 5. Certification stating that there is not a Well, Oil Tank or Asbestos on the property.
- △ 6. Notification to adjoining property owners as per article 5:23-2.34 of the UCC
(Written consent from each adjoining property owner is required; letter must be approved by the Construction Official prior to bringing to neighbors.) See examples.
- △ 7. Freehold Soil Exception Letter – Ben Shotland (732) 683-8500.
- △ 8. Letter from Utilities
 - Electric – JCP&L – Customer Service – 800-452-9155.
 - Telephone – Cable – Internet (Providers may vary).
 - Gas – NJ Natural Gas Company – 800-221-0051.
 - Water – NJAWA – General Public – 800-987-5325.
 - Sewer Cap Off TRWRA – Secretary – 732-229-8578, Ext. 17.
- △ 9. Land Disturbance Permit in accordance with article 30-5.29 (See Rich Gardella, zoning officer).
- △ 10. If structure has not been lived in for 60 days, fumigation by exterminator (Optional).
- △ 11. Owners Affidavit either notarized or accompanied by copy of Driver's License.

FOR OFFICE USE ONLY

Reviewed by: _____ Date: _____

- △ 11. Demolition Certification - debris removal or recycling/disposal of materials letter upon completion.
Certification is needed to obtain Certificate of Approval.

***The issuance of a demolition permit does NOT imply approval to perform future construction.
Installation of silt fence & tracking pad where required as per borough ordinances.***