

Office of the Board of Commissioners  
Borough of Monmouth Beach  
March 24, 2015

The following statement was read by Mayor Susan Howard:

This meeting is called pursuant to the provisions of the open public meetings law. Notice of this meeting was transmitted to The Link News and the Asbury Park Press on February 10, 2015. In addition, a copy of the notice was posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk on that date, where it has remained continuously posted as required under Statute.

Pledge of Allegiance

Mayor Howard called the meeting to order at 6:00 pm.

Present – Mayor Howard, Commissioner Cunniff

Absent – Commissioner McBride

Commissioner Cunniff moved, seconded by Mayor Howard that the reading of the minutes of the previous meetings held on February 24 and March 17, 2015 be dispensed with and that they stand as recorded.

Upon the call of the roll the foregoing motion was carried by the following vote: Aye -2- Nay -0-, Absent -1-.

Commissioner Cunniff moved, seconded by Mayor Howard that bills totaling \$545,973.29 which had been reviewed by their respective department heads be approved for payment.

Upon the call of the roll the foregoing motion was carried by the following vote: Aye -2- Nay -0-, Absent -1-.

Commissioner Cunniff moved, seconded by Mayor Howard that the following Consent Agenda items be passed and adopted:

**RESOLUTION AUTHORIZING THE COUNT OF MONMOUTH MOSQUITO CONTROL DIVISION TO CONDUCT AERIAL MOSQUITO CONTROL OPERATIONS WITHIN THE BOROUGH OF MONMOUTH BEACH**

WHEREAS, the Monmouth County Board of Chosen Freeholders, pursuant to N.J.S.A. 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitoes within the county; and

WHEREAS, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the county of Monmouth; and

WHEREAS, prior to conducting aerial dispensing operations over a designated “congested area,” the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 137.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and

WHEREAS, the Borough of Monmouth Beach is designated as a “congested area” by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operations.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Governing Body hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat or areas harboring high populations of mosquitoes constituting either a nuisance, a health hazard, or both with the understanding that:

a. the County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable federal (USEPA) and State (NJDEP) agencies, and

b. such operations will be performed in compliance with applicable Federal and State regulations, and

c. the County will notify the police department of each municipality over which aerial pesticide operations are planned prior to commencement of such operations.

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## RESOLUTION

**BE IT RESOLVED** by the Board of Commissioners of the Borough of Monmouth Beach that Daniel Osborne, 24 Gillville Lane, Middletown, NJ 07748 be and is hereby re-appointed to serve as a Seasonal Special Police Officer, Class I, for the Borough of Monmouth Beach; and

**BE IT RESOLVED** that said appointment shall be for a one year term, effective as of March 24, 2015; and

**BE IT FURTHER RESOLVED** that a true copy of this Resolution be transmitted to Thomas Walsh, Chief of Police, Monmouth Beach Police Department.

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## RESOLUTION

**BE IT RESOLVED** by the Board of Commissioners of the Borough of Monmouth Beach that Brian Wickham, 2 Brasch Blvd., Middletown, NJ 07748 be and is hereby re-appointed to serve as a Seasonal Special Police Officer, Class I, for the Borough of Monmouth Beach; and

**BE IT RESOLVED** that said appointment shall be for a period of one year, effective as of March 24, 2015; and

**BE IT FURTHER RESOLVED** that a true copy of this Resolution be transmitted to Thomas Walsh, Chief of Police, Monmouth Beach Police Department.

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## RESOLUTION

**BE IT RESOLVED** by the Board of Commissioners of the Borough of Monmouth Beach that Lisa Costello, 63 Riverdale Avenue, Monmouth Beach, 07750 be and is hereby appointed to serve as a Seasonal Special Police Officer, Class I, for the Borough of Monmouth Beach; and

**BE IT RESOLVED** that said appointment shall be for a period of one year, effective as of March 24, 2015; and

**BE IT FURTHER RESOLVED** that a true copy of this Resolution be transmitted to Thomas Walsh, Chief of Police, Monmouth Beach Police Department.

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## RESOLUTION

**BE IT RESOLVED** by the Board of Commissioners of the Borough of Monmouth Beach that Maximilian Drigel, 3 Roosevelt Avenue, Hazlet, NJ 07730 be and is hereby appointed to serve as a Seasonal Special Police Officer, Class I, for the Borough of Monmouth Beach; and

**BE IT RESOLVED** that said appointment shall be for a period of one year, effective as of March 24, 2015; and

**BE IT FURTHER RESOLVED** that a true copy of this Resolution be transmitted to Thomas Walsh, Chief of Police, Monmouth Beach Police Department.

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## RESOLUTION

**WHEREAS**, bids were solicited by the Borough of Monmouth Beach for a project entitled “Raising Of The Existing Sidney Johnson Library Building” and

**WHEREAS**, One (1) bid was received by the Clerk of the Borough of Monmouth Beach on Tuesday, March 24, 2015 at 10:00 am for said project and was opened and publicly read; and

**WHEREAS**, in a letter dated March 24, 2015 Bonnie Heard, the Borough Engineer, has made a recommendation of award based upon said bid; and

**WHEREAS**, the Chief Financial Officer has determined that sufficient funds are available to award this project; and

**WHEREAS**, the Borough Attorney has determined that the bid presented for award is in proper legal form;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Monmouth Beach, County of Monmouth, State of New Jersey that the contract for the project entitled “Raising Of The Existing Sidney Johnson Library Building” be awarded to Wolfe House Movers LLC, 10 Birch Lane, Bernville, PA 19506, in the amount of \$56,850.00; and

**BE IT FURTHER RESOLVED** that this award shall be contingent upon the execution of a Business Entity Disclosure Certification as well as all other submissions as required by law; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk be authorized and directed to execute the contract for same.

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## RESOLUTION AUTHORIZING SHARED SERVICE AGREEMENT WITH THE BOROUGH OF EATONTOWN FOR THE SHARED USE OF BRUSH COMPOST SERVICES

**WHEREAS**. The Borough of Monmouth Beach wishes to enter into a shared service agreement with the Borough of Eatontown for brush compost services whereby the Borough of Eatontown will grant the Borough of Monmouth Beach access to Eatontown Borough’s compost facility for the exclusive purpose of dropping off brush material for mulch processing which shall be incorporated with Eatontown’s own material in order to facilitate the mulch process; and

**WHEREAS**, the Boroughs of Eatontown and Monmouth Beach believe that shared brush services will be beneficial to both municipalities, their respective tax payers and the environment; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 authorizes joint activities among public entities and was enacted with the intent to facilitate and promote Interlocal Agreements; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Commissioners of the Borough of Monmouth Beach hereby authorize the agreement between the Boroughs of Monmouth Beach and Eatontown, providing shared services under a shared service agreement for a period of two (2) years per the terms contained therein, and the Mayor and Borough Clerk are hereby authorized to execute the same.

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## RESOLUTION

**BE IT RESOLVED** by the Mayor and Commissioners of the Borough of Monmouth Beach that the following Change Order has been presented for approval for the following project:

**Change Order #** Change Order #1  
**Project** Monmouth Beach Bathing Pavilion Phase IX -  
Pump Room Reconstruction & Equipment Storage Addition  
**Contractor** Shorelands Construction, Inc.  
**Amount** \$23,719.49

**BE IT FURTHER RESOLVED** that this Change Order increases the contract amount by \$23,719.49 to reflect the costs associated with the following:

- Relocating unforeseen copper water service and sewer lateral that conflicted with pump room footing that was uncovered during excavating
- Supply and install fire rated access door to crawl space
- Replace fiberglass door to pump platform per Fire Inspector
- Install 2-hour fire rated wall board system between building and new addition as required by Fire Subcode Inspector

**BE IT FURTHER RESOLVED** that the Borough Engineers, T&M Associates, in a letter dated March 18, 2015, have recommended that the change order be approved,

**NOW, THEREFORE, BE IT FINALLY RESOLVED** that Change Order #1 for the Monmouth Beach Bathing Pavilion Phase IX - Pump Room Reconstruction & Equipment Storage Addition, be and is hereby approved.

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### **RESOLUTION**

**BE IT RESOLVED** by the Mayor and Commissioners of the Borough of Monmouth Beach that the following Change Order has been presented for approval for the following project:

**Change Order #** Change Order #1  
**Project** Monmouth Beach Bathing Pavilion Phase X -  
Entry Renovation and Second Floor Roof  
**Contractor** Shorelands Construction, Inc.  
**Amount** \$17,242.44

**BE IT FURTHER RESOLVED** that this Change Order increases the contract amount by \$17,242.44 to reflect the costs associated with the following:

- Finish additional hurricane Tie Downs required by Building Subcode Inspector for wind up-lift code.
- Installation of ½" Plywood fire draft required by Building Subcode Inspector since the building does not have a sprinkler system.
- Installation of 5/4" Spruce Trusses in order to install vinyl ceiling that were not included in original bid specification.
- Installation of additional Vinyl Railing to prevent access to the new deck areas as required by the Fire Subcode Inspector.
- Modifications to the Roof Trusses required since the original design did not allow for elevator.
- Lighting modifications for recessed lighting and wiring for the future ceiling fans as requested by the Mayor.
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**BE IT FURTHER RESOLVED** that the Borough Engineers, T&M Associates, in a letter dated March 23, 2015, have recommended that the change order be approved,

**NOW, THEREFORE, BE IT FINALLY RESOLVED** that Change Order #1 for the Monmouth Beach Bathing Pavilion Phase X - Entry Renovation and Second Floor Roof Project be and is hereby approved.

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## RESOLUTION

**WHEREAS**, the Mental Health Association of Monmouth County, Inc. has made application for an on premise draw raffle for merchandise (theme baskets) to take place during an event to be held on on May 13, 2015, at the Channel Club, Monmouth Beach; and

**WHEREAS**, the Board of Commissioners of the Borough of Monmouth Beach feel that the applicant is qualified; that the members designated to conduct the games and to assist are of good moral character and have never been convicted of crime;

**FURTHERMORE**, that the games will be conducted in accordance with the rules and regulations of the Legalized Games of Chance Control Commission and the entire net proceeds are to be devoted to a purpose permitted by the Commission; and

**WHEREAS**, there is satisfactory proof that no payment will be made for conducting the games or assisting therein and that the prizes are of the nature and amount allowed;

**NOW, THEREFORE, BE IT RESOLVED** that a raffle license be granted to the Mental Health Association of Monmouth County Inc., pending final approval from the Legalized Games of Chance Control Commission.

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## RESOLUTION

### AWARDING A CONTRACT FOR ARCHITECTURAL SERVICES REALTED TO THE RENOVATIONS AND EXPANSION OF THE MONMOUTH BEACH LIBRARY BUILDING

**WHEREAS**, proposals were solicited by T&M Associates, Borough Engineers, on behalf of the Borough of Monmouth Beach for Architectural Services relating to the Renovations and Expansion of the Monmouth Beach Library Building; and

**WHEREAS**, the lowest quote received was from Kellenyi Johnson Wagner Architects in the amount of \$40,500.00; and

**WHEREAS**, the Mayor and Commissioners have reviewed the recommendation of Bonnie Heard, the Borough Engineer as set forth in a letter dated March 24, 2015;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Borough of Monmouth Beach that the proposal submitted by Kellenyi Johnson Wagner Architects in the amount of \$40,500.00 is hereby accepted, subject to the Chief Financial Officer certifying that funds are available; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are authorized to execute the contract for same.

Upon the call of the roll the foregoing motion was carried by the following vote: Aye -2- Nay -0-, Absent -1-.

*End of Consent Agenda*

Borough Attorney's Report: Mr. Collins had nothing to report.

Commissioner Cunniff moved, seconded by Mayor Howard that the meeting be opened to the public.

Upon the call of the roll the foregoing motion was carried by the following vote: Aye -2- Nay -0-, Absent -1-.

There being no comments or questions from the audience and no further business,

Commissioner Cunniff moved, seconded by Mayor Howard that the meeting be adjourned.

Upon the call of the roll the foregoing motion was carried by the following vote: Aye -2-  
Nay -0-, Absent -1-.

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Mayor Howard

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Commissioner Cunniff

ATTEST:

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Joyce L. Escalante, RMC  
Municipal Clerk  
March 24, 2015